



HB PORTFOLIO LIMITED

Regd. Office : Plot No. 31, Echelon Institutional Area, Sector - 32, Gurugram -122001 (Haryana)
Ph.:0124-4675500, Fax:0124-4370985, E-mail:corporate@hbportfolio.com
Website : www.hbportfolio.com, CIN : L67120HR1994PLC034148

16th December, 2025

Listing Centre

The Listing Department
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort
Mumbai – 400001

Scrip Code: 532333

Sub:- Intimation under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 – Intimation to Shareholders

Dear Sir/ Madam,

In terms of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and SEBI Master Circular bearing No. SEBI/HO/CFD/PoD2/CIR/P/0155 dated 11th November, 2024, we hereby enclose the specimen copy of intimation letter dispatched on 15th December, 2025 to the shareholders intimating about interim dividend payment withheld for the Financial Year 2025-26.

You are requested to take the above information on record and oblige.

Thanking you,

Yours truly,
For HB Portfolio Limited


Meenu Papreja
(Company Secretary & Compliance Officer)
M.No. F11607



Encl: As above



HB PORTFOLIO LIMITED

Regd. Office: Plot No. 31, Echelon Institutional Area, Sector-32, Gurugram - 122001 (Haryana)
Ph. : 124-4675500, Fax : 124-4370985, E-mail: corporate@hbportfolio.com
Website: www.hbportfolio.com, CIN: L67120HR1994PLC034148

9th December, 2025

Dear Shareholder,

SUB: INTIMATION REGARDING INTERIM DIVIDEND PAYMENT WITHHELD FOR THE FINANCIAL YEAR 2025-26

In continuation to our Letter dated 21st July, 2025, this is to inform you that an Interim Dividend of Re. 1/- (Rupee One only) per equity share of face value of Rs. 10/- each i.e. 10% (Ten percent), for the Financial Year 2025-26, was declared by the Board of Directors of the Company in its meeting held on 11th November, 2025 and the same was duly paid on 05th December, 2025 in electronic mode to the shareholders whose KYC details are updated in the records of the Company.

Since your KYC details are not complete, the interim dividend payable against your holding as mentioned above has been withheld and shall be released in electronic mode after updation of requisite KYC details.

Hence, we request you to furnish the documents/ details as per following:

Particulars	KYC Forms
PAN*	Form ISR-1
Address with PIN Code	
E-mail address	
Mobile Number	
Bank Details	
Specimen Signature	Form ISR-2
Nomination	Form SH-13 / SH-14 / ISR-3

**PAN furnished should be linked to Aadhaar. In case the same is not linked, the folio will be treated in the same manner as a folio for which PAN has not been furnished.*

To update KYC details against your folio, you are requested to provide the aforesaid documents in any of the following modes to our Registrar & Share Transfer Agent ("RTA"), **RCMC Share Registry Private Limited, B-25/1, Okhla Industrial Area, Phase – II, New Delhi – 110020, Ph: 011-26387320, 26387321, Email: investor.services@rcmcdelhi.com**:

- Through web-portal:** Documents/ Service Requests can be submitted on the web-portal of our RTA, RCMC Share Registry Private Limited - <http://services.rcmcdelhi.com/login>.
- Through Post:** By furnishing hard copies of self-attested documents.
- Through electronic mode with e-sign:** Documents/ Service Requests can be sent through electronic mode with e-sign i.e. Digital Signature provided they are sent through e-mail id of the holder registered with the RTA.

The RTA shall acknowledge the receipt of the documents received under (ii) & (iii) by intimating the shareholder through post or by sending e-mail on the e-mail ID as registered with the RTA.

The aforesaid KYC forms are available on website of RTA i.e. www.rcmcdelhi.com and also on website of Company i.e. www.hbportfolio.com

In case you require any assistance in the matter, you may contact the RTA of the Company (RCMC Share Registry Private Limited) mentioning the Company name and Folio number.

Thanking You,

Yours faithfully

For **HB Portfolio Limited**

Sd/-

Meenu Papreja

Company Secretary & Compliance Officer